

## **ONLINE CREDIT CARD PAYMENT INSTRUCTIONS**

**Below are the steps for processing your credit card payment via PayPal.\*\***

**\*\*A PayPal Account Is “NOT REQUIRED” and YOU DO NOT NEED A “PASSWORD” TO PAY.**

**STEP 1 - Click on the link on our web site to go to our secure payment site.**

**STEP 2 - Select the item you are purchasing to add it to your shopping cart. Click Continue and enter the delivery address zip code. Click Continue.**

**STEP 3 – Fill in your payment contact information and shipping address. Click Submit.**

**STEP 4 - Look for the link: “Click the button\* below to make your payment by PayPal”**

**\*The button is a box containing credit card logos.**

**STEP 5 - A new page will open. If you have a PayPal account, log in and complete the payment process. If you are NOT a PayPal member, along the LEFT near the bottom, look for “Don't have a PayPal account? (continue)” Click on “Continue”. A form to enter your credit card information will open. Complete the form and click on “Review Order and Continue” to complete the payment process.**

**You will receive an e-mail confirming your order and PayPal payment.**